

Selkirk High School Partnership

MINUTES of Committee Meeting Monday 17th November 2014 at 7pm

		Action
1	Present: , Wilma Burgon, , Sally Forster (Treasurer), Catriona Bird (Clerk), Elaine Oliver, Hazel Fraser, Bruce Reed	
	Meeting chaired by: Bruce Reed Clerk: Catriona Bird	
	Apologies: Iain Burke(Chair),	
2	Welcome: Bruce Reed welcomed everyone to the meeting.	
3	Approval of Minutes of 7th Oct Meeting & Matters Arising: The Minutes were approved. Proposed by Sally Forster Seconded by Hazel Fraser	
3	Matters Arising:	
i)	Career Workshop – WB reported that Emma Farley of “Opportunities for All” was Organising an Authority run workshop which has since had to be cancelled. However she has offered to help individual schools if they wish to run a similar workshop. WB has been in touch and she is willing to help with SHS planned workshop. It was suggested that this needs to be developed further and to make contact with her before Christmas.	IB/ WB
ii)	Parent Pay – positive feedback from those who have used it so far although there has not been a huge take up to date. Primary school usage is higher than Secondary.	WB
iii)	“How can you help” forms – sample forms discussed and agreed to use the all in one form and to add Sports section regarding coaching.	CB
4	Treasurer’s Report Balance at 17th Nov: £1,301.36 Clothes bank: £69.20 50:50 account £663.45 Everything else remains the same. It was agreed to wait until the New Year for any expenditure with perhaps offering different faculties the opportunity to bid as per last session.	SF
5	Fundraising report & 5050 Club Raffle – some discussion on whether to change time of year so that study leave was not involved. Possibly March – the draw wouldn’t have to be at a school event although a coffee morning might be appropriate with other stalls to help with fundraising. Details of a fundraising meeting will be issued early in the New Year. SF stated that selling coffee/cakes at Hockey home matches would be another fundraiser. To be discussed at Fundraising Meeting. 5050 Club has 59 members – no change.	EO CB
6	Head Teacher’s Report Staffing <ul style="list-style-type: none"> • Mrs Sara Ward, Careers Officer, is moving away for personal reasons and has been replaced temporarily by Mr D McKay. Mrs Ward has made a very positive contribution to the work of the school and in supporting students plan for their future. • Mrs Orr took up her position as teacher of Technical after the October break Curriculum <ul style="list-style-type: none"> • Schools are working together and with Borders College and other partners to begin to plan the 2015/16 Senior Phase curriculum. Reporting <ul style="list-style-type: none"> • A Parent Information Evening was held for parents of S1 & 2 parents in advance of the recent issue of reports using the new system. The event was well attended and the response to plans as outlined was positive 	WB

	<p>Working Group update</p> <ul style="list-style-type: none"> Tracking, Monitoring and Reporting – continues to develop procedures for tracking, monitoring and reporting pupil progress through the Broad General Education Teaching and Learning – this group have begun to develop a policy that supports excellent teaching and learning ICT – this group are tasked with promoting the use of ICT as a means of supporting high quality teaching and learning <p>National Lottery Awards for All bid Thanks to Claire Hood and Liz Parks (& with the help of Jean Robertson at SBC) a bid made to Awards for was successful in securing £7,323 to support the Creative Fashion Programme. Equipment to be bought from the fund includes - radio mic's, lighting, extension cables, various pieces of ICT equipment and a back screen. The bidding process is a complicated one and I am grateful to Claire and Liz for creating the successful application. The school can submit a bid annually for National Lottery funding and Jean Robertson has confirmed other sources of funding that are open to bids.</p> <p>Severe Weather/Resilient School Arrangements Resilient School arrangements – in preparation for possible severe weather over the coming months arrangements are in place, should SBC activate Resilient School, for SHS remaining open to S1, 2, 3 & 4 students who can walk to school. S5&6 are to study at home. All students who are unable to get to school will be informed as to what work should be studied at home. Information about Resilient School arrangements has been shared with all parents and carers.</p> <p>Prelim arrangements Prelim examinations will take place between Tuesday 6th Jan & Friday 16th January. S4 study leave will include – the day before a N5 exam however if an exam is on a Monday, students are not allowed exam leave on the Friday; the morning of a day when the exam is on an afternoon; if students have a morning exam but no exam the next day they will be expected to attend school in the afternoon.</p> <p>Parent Pay – uptake in SHS is approx. 37 % which is lower than expected with a number of parents choosing to continue with cash payments.</p> <p>Uniform – we continue to encourage students to wear school uniform and are now including sensible footwear. We would welcome parental views on the expectation that students wear sensible footwear and what constitutes sensible footwear. This is also being discussed with students through Student Councils.</p>	
7	<p>Christmas Concert Refreshments EO to email rota for each evening of concert – 10th & 11th December. CB to check supplies in SHSP box and email EO. SF to check supply order list from last year regarding mince pies etc.</p>	EO/CB
8	<p>AOB School Calendar is on web page – suggested by BR that email reminder be sent to parents 2 weeks in advance of event eg parents' night.</p>	WB
9	<p>Date of next meeting – 12th January 2015 at 7pm in the Board Room</p>	IB/WB