

Selkirk High School Parent Partnership
MINUTES of Committee Meeting 5th October 2015

1	Present: , Wilma Burgon, Catriona Bird (Clerk), Diane Martin (Treasurer), Ruth Scott, James MacDonald	Action
	Meeting chaired by: Ruth Scott Clerk: Catriona Bird	
	Apologies: Hazel Fraser	
	Welcome: RS welcomed everyone to the meeting.	
3	Approval of Minutes of & Matters Arising: Proposed by RS Seconded by CB Matters Arising: i) “How Can I Help” forms were sent out via email last week but so far there have been no replies. It was commented that Hockey letters have gone out direct from PE and parents have replied to those. In connection with this WB stated that there was a home baking sale at home hockey matches and parents were able to serve teas and coffees as there is now electricity at the new pitch – a good way of fundraising. ii) SHSPP Logo – it has been put into the Pupil bulletin twice now but Charlotte Orr (CO) has stated there has been no interest so far from pupils. CB suggested that committee encourage their youngsters to enter and also WB suggested targeting specific year groups. CO had also suggested she could do something with Graphic Design classes. CB to feed back at next meeting.	CB
4	Treasurer’s Report Balance: £1708.38 Cash: £21.35 SBC Grant of £355 has been received and the latest rag bag collection has raised £95. Please note they no longer collect curtains, towels or suitcases. The Diary planners have now been purchased for £650.20.	DM
5	Fundraising report & 5050 Club a) Fundraising – HF although not present had left a message for 3 items to be discussed: Pop Up Shop – this was agreed by all present to be an excellent fundraiser and had been tried by Kirkhope and Knowepark, raising around £300-£400 each time. It usually only lasts a few hours and only needs 3 or 4 people in the shop and people can bring in their baked items early. It was thought that Saturdays, mornings rather than the afternoons, would be best. DM to see what dates might be available before Christmas. Items that did well were loaves, tea cakes, banana loaves, sponge cakes etc b) Facebook – generally felt that this would be a good idea although not everyone on it a good many parents/carers were and it was a fast way to spread information. Brian Clark is in the process of researching this for SHS and it was thought that SHSPP would be able to use the same page. Knowepark has been using it to great effect & it has been a very positive experience. SHS Head Team are very keen users. c) Fundraising meeting – Mon or Tues preferred, definitely not Wed. CB to contact HF with information and suggestion that HF sets a date which suits and then email to be sent to all parents to invite those interested in Fundraising to attend. 50:50 Club - We have 67 members and it was suggested that this could be pushed more via Facebook if the school had this set up. Winners will be listed on the website.	DM WB/BC CB CB
6	Head Teacher’s Report WB formally thanked SHSPP 50:50 Club for their donation of £457.38 from the 2014-15 membership winnings – it is much appreciated. Staffing Social Subjects – Ms Giles (RME) and Ms Wilson (History) have officially joined the Social Subjects Faculty. Sciences – Mr Fay, as a qualified physics teacher, is covering Ms Everett’s timetable. Ms Everett is recovering well from the first stage of her treatment and will return next term. Mr	WB

	<p>Fay will continue to cover physics classes during Mrs Everett's absence. Ms Roy continues to be absent and her timetable has been reorganised to ensure that certificated courses are being delivered by qualified Biology teachers.</p> <p>Janitorial – Mr Donald is to retire after 11 years at SHS. Mr Brownlee will take up the position of Head Janitor temporarily and a janitor will be appointed to Mr Brownlee's post in the meantime. The closing date for applications is 12th October.</p> <p>Senior Management – Mr Clark took up his Depute Headteacher post last Monday 28th September.</p> <p><u>SQA results</u></p> <p>Insight is the new tool to be used to analyse school performance in 4 areas including attainment. Insight was recently populated with some 2015 data. Schools, including ourselves, are beginning to become familiar with the tool and are analysing data to identify strengths and areas to be developed. The outcome of the analysis will be shared with the SHSPP.</p> <p>Post Appeal Service – 7 requests were submitted, with one resulting in an upgrade.</p> <p><u>Facilities</u></p> <p>2G pitch – this was opened last month and is already making a positive impact on the quality of PE provision.</p> <p>Fitness Rm. – this is almost complete. Equipment has been purchased and the room reorganised/refurbished. Like the 2G pitch this will extend the range of PE activities available and the quality of provision; the aim being to increase physical activity and improve health & wellbeing.</p> <p>Horticulture update – following Ms Robinson's presentation at the AGM, plans are in place to create raised beds for use by high school and primary students. Borders College and RJ McLeod are supporting the project. The Royal Horticulture Society is using our Horticulture facilities to deliver training nationally and the organisation is keen to continue to strengthen links with the school.</p> <p>Window replacements – some windows in the assembly hall were replaced during the summer holiday, and the remainder will be replaced during the October break.</p> <p><u>SHS Improvement Plan overview</u> – see attached after the Minutes.</p> <p><u>Facebook</u> - Mr Clark is keen to develop the schools use social media to communicate with the wider community including parents. To this end Mr Clark would like to meet with the SHPP or a sub group of interested parents.</p> <p>Bids from different faculties were considered and granted with proviso that Modern Languages had plans to finance annual subscription for future years and text books were to be looked at a later date. Also that Biology text books would be able to be used by other years and not only Advance Highers. To be covered by £457 from 50:50 Club to school and also £1019 from SHSPP.</p>	
7	<p>AOB 5050 Club Audit Return – now that Diane Martin is the Treasurer it was agreed by all present to make her the signatory to replace Sally Forster who has stepped down as Treasurer. CB to write to SBC accordingly.</p>	CB
8	<p>Date of Next Meeting Monday 23rd November 2015 at 7pm</p>	WB/IB/CB

Selkirk High School – 2015/16 Improvement Priorities - summary

Over the coming session the following areas will continue to be developed to improve experiences and outcomes for students, and so raise attainment and achievement.

These areas reflect SBC, Selkirk Cluster, and the Selkirk Learning Community Partnership priorities.

Priority	Comment
Senior Phase curriculum	Working with partners we will continue to increase opportunities for students. As part of this, along with other schools, SHS will begin to implement the national initiative, Developing Scotland's Workforce (DSW)
Senior Phase courses	We will continue to review and develop Nationals, and new Higher and AH courses
Review of BGE	We will begin to review the Broad General Education – guided by CfE frameworks and local need & opportunity
Primary/Sec. curricular transition	We will continue to work with primary colleagues to make sure that when students move from Primary 7 in to the High School they are building on prior knowledge and skills. This will include building on the success of the Science, & Critical Reading projects started last session.
Teaching and Learning	We will develop opportunities that support implementation of the new SHS Teaching & Learning & ICT policies; in the process promoting high quality teaching and learning.
Quality Assurance	We will continue to develop the following areas and so establish a more systematic & robust approach to quality assurance – tracking and reviewing student progress; student voice; classroom observation; and use of data
Recording, Reviewing and Reporting student progress	We will continue to develop our current system including reporting to parents